

## MINUTES OF PRG MEETING

HELD ON 3<sup>rd</sup> NOVEMBER 2019 AT MARDEN MEDICAL CENTRE

**Present:** Sian Burr (Chairman) Peter Kershaw (Vice Chairman), Jane Annetts, Lyn Childs, Chris Childs, Mo Clayton (Secretary), John Haddow, Peter Kershaw, Jill Nichols, Anthony Simpson, Gill Tarry, Carroll Taylor, Judy Taylor, Kate Tippen (Chairman Parish Council), Dr Julie Morgan Niki James, Mary- Jayne Bournes

**Apologies:** Julia Addison Catherine Alderson Geoff Bartram, Geoff Burr Claire Courtney

### Minutes of the Last Meeting

These were approved

### Matters Arising

None

### Friends' and Family Survey

In August 82% were Extremely Likely to recommend the Practice, September 87%.

### Chairs' Meeting

The question was asked why are we called PRG? It was decided to call ourselves Patient's Participation Group in future. A Special General meeting will be convened to allow for this change.

### Summary for PRG of 10<sup>th</sup> September Chair's meeting

The main topic covered was an explanation of the Primary Care Networks initiative and the progress so far.

Each Primary Care Network (PCN) will have a patient population of 30-50,000. In West Kent the majority of the PCNs are based on cluster groups of GP practices that have already been developed. In Marden we are part of the Weald Cluster. Funding is now available for these networks and each network will have a Clinical director appointed from one of the practices to represent the network. One session a week is allotted to the representative GP for discussion and coordination The Aim is to expand local services and realise the benefits of working at scale offers, thereby improving patient outcome and experience. During the development the network should liaise and communicate with the population to involve them in developing new services. There will be the opportunity to share data and provide extended hours and enhanced specialised services across the practices.

Enhanced services will include an ambulatory blood pressure monitoring, community ECG, complex wound care phlebotomy and women's health.

New staff will also be part of the network. At present funding is available for the inclusion of a clinical pharmacist and a social prescribing link worker, and in the future a paramedic, Advanced Nurse Practitioner and physiotherapist.

We need to get your opinions on further enhanced services you would like in our network, e.g. Mental Health, Children's Services, Disability.

John and Peter went to the presentations on how the PPGs work.

Forward plans of the NHS: CQC (Care Quality Commission) representative led a discussion on what PPGs do well = advising on patients' perspective and other relevant matters.

What do PPGs find challenging? Relations with the Practice. Groups not always valued. Need to be representative of the local community. Some struggling to maintain momentum. Sevenoaks PPG well organised Tonbridge PPG need help going forward. Marden doing well.

Summary of floor discussion - Lack of understanding of the future of the NHS. Confusion with initials. Social care providers not present. People not sure what help is available. We need to get this type of information on the website.

Website - Emphasise that appointments need to be booked 6 weeks in advance. Emergencies or problems that require "same day" review will be offered an appointment with a clinician but this might not necessarily be with their usual GP.

Parish Newsletter - It was agreed that Sian would prepare a brief paragraph about the appointment system but that a more comprehensive guide/FAQ document would be prepared by the practice team once there had been an opportunity to collate queries.

### **Dementia Friendly Village**

Attempts to be made to get shops and businesses involved, and people made more aware.

Chairman's Position. Publicise the need for a new Chairman. Chris Child expressed willingness to work with Peter in this capacity but Peter said currently he is too busy but will support anyone who takes on the role.

Sepsis: Chris Childs highlighted the issue of ongoing symptoms post sepsis. Julie will circulate the Daily Mail article to all GP's to raise awareness. A sepsis awareness campaign will take place during the flu immunisation season.

### **Allotment Project**

Jill and Judy had been in contact with Redrow and Jill said the project is linked to dementia awareness. Redrow have said they will pass on the freehold to a community project and pay the costs of the transfer plus money to set the project up. There are 16 parking spaces. A community group would take 4 spaces. Freehold could pass to the parish council but this is not in writing yet. If the parish council do not take up this offer it is unlikely anything will happen. This is on parish council Agenda for next Tuesday but the parish council do not wish to take over the allotments.

### **Spotlight on PPGs**

West Kent CCG are planning a newsletter featuring PPGs and Sian will be kept informed.

### **Flu Clinics**

People have volunteered to hand out leaflets and help patients.

### **Autumn Newsletter**

Just gone out – thanks to Anthony.

### **Any Other Business.**

Julie said there is an organisation which helps with patient appointments, etc, and also technology.

Ask village organisations if they could send representative to future meetings.

New charity has been formed in the village which may benefit certain patients. Details to be published soon. Now set up and money to be transferred to PC.

Friends of Marden Surgery - Details of Friends can be accessed via the practice web site and are displayed in the centre on the electronic notice board. Income is received from grateful patients. Total income received from 1193 to 31.3.19 is £158,580.97 and expenditure was £129,430.83. A practice "wish list" is presented to the Friends, the committee discuss this and approve items that they deem will benefit patients. No fund-raising takes place but donations can be made.

No guidance has been received from NHS England regards to arrangements for Brexit except that no medicine or consumables should be stock-piled.

Nikki James is leaving in January 2020 and Mary Jayne Bournes is taking over.

**Next Meeting** 23<sup>rd</sup> January 2020 7.30pm at the surgery