

**MINUTES OF THE 8<sup>TH</sup> ANNUAL GENERAL MEETING OF THE MARDEN PATIENT PARTICIPATION GROUP ON ZOOM 25<sup>TH</sup> JUNE 2020**

**PRESENT** Sian Burr (Chairman) Peter Kershaw (Vice Chairman) Mo Clayton (Minutes) Geoff Burr Jane Annetts Lynne Childs Chris Childs John Haddow Jill Nicholls Anne Boswell Annette Sealey Gill Tarry Jill Nichols Judy Taylor Carroll Taylor Kate Tippen Julie West Jenny Jones Dr Julie Morgan Dr Neil Potter Mary-Jayne Bournes (Practice Manager)

**APOLOGIES** Catherine Alderson Wendy Balmer Annabelle Blackmore Angus Boucher Claire Courtley Sue Fenn Sharon Harrison Janet Macintosh Anthony Sampson

Sian started the 1<sup>st</sup> virtual AGM meeting & confirmed a quorum had been achieved.

**MEDICAL CENTRE ANNUAL REPORT** Dr Julie Morgan presented the Medical Centre Annual Report. See attached. Julie thanked Sian for her support as Chair for the last 4 years. Julie noted latest Newsletter ready to be distributed.

Questions: Chris Childs asked how many of the Surgery staff had been affected by coronavirus. Dr Morgan said that at one time about 25% of the staff had been unable to work – not necessarily because they were unwell. Dr Potter added that if a staff family member was unwell, isolation was required which had caused some staffing challenges at the Practice. There was now reasonably accurate testing available to alleviate this issue going forward. Dr Morgan said it was difficult to establish yet how the community had been affected. Not known how many being looked after in their own homes or care homes. Published infection information for could be found on Office of National Statistics (ONS) website.

*Post meeting for information only* and data correct as at 26.06.20. The information for COVID-19 infections in Marden is not published separately but part of the wider Kent infection rates. Deaths from coronavirus is reported at the Marden District level. As at 26.06.20 there was 2 reported deaths from COVID-19 reported in the Marden MSOA (Middle Layer Super Output Area – geographic area to report small areas in England and Wales). See

<https://www.ons.gov.uk/peoplepopulationandcommunity/healthandsocialcare/causesofdeath/articles/deathsinvolvingcovid19interactivemap/2020-06-12>

Peter Kershaw reminded the Doctors needed to consider the challenge of wider social care and that the issue had been consistently been raised at the CCG Chairs meetings and that coronavirus pandemic had highlighted the issue. Point was noted.

**MINUTES OF THE 2019 AGM** Minutes of the 2019 AGM had been circulated to members previously via email. Peter Kershaw proposed that these be accepted. **Agreed no objections.**

**MATTERS ARISING** None

**CHAIRMAN'S REPORT** Sian Burr read out the Annual Chairman's Report. See attached, which had been circulated previously via email. Sian thanked the staff at the Medical Centre for their efforts during the pandemic. Sian will be stepping down as Chairman but hoped to remain on the committee. Sian thanked the surgery for the flowers she had received.

**ELECTION OF OFFICERS AND COMMITTEE**

Sian proposed the list of committee members seeking election or re-election be accepted. **Agreed no objections.**

Jane Annetts proposed Sian Burr as a committee member. Seconded by Peter Kershaw. **Agreed no objections.**

The full list of 20/21 Committee elected members in alphabetical order:

Catherine Alderson  
Jane Annetts (Membership Secretary)  
Annabelle Blackmore  
Sian Burr  
Chris Childs (Vice Chairman)  
Lyn Childs  
Maureen Clayton (Minutes Secretary)  
John Haddow (Chairman)  
Jenny Jones  
Peter Kershaw  
Jill Nichols  
Anthony Sampson  
Annette Sealey  
Judy Taylor  
Carroll Taylor  
Gill Tarry  
Kate Tippen  
Julie West

**FUTURE MEETINGS** Sian Burr asked John Haddow to comment. John Haddow stated there will be 4 meetings annually as normal and at this stage these will be virtual via Zoom.

Questions: Chris Childs made a request that we consider moving future committee meetings from a Thursday to another date. **John Haddow agreed to discuss.**

**QUESTIONS & AOB** None.

This concluded the meeting